

DRAFT CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2021/22

Council - 17 November 2020

Report of: Deputy Chief Executive and Chief Officer Corporate Services

Status: For Decision

Key Decision: No

Portfolio Holder: Cllr. Peter Fleming

Contact Officer: Vanessa Etheridge, Ext. 7199

Recommendation to Council:

That the Calendar of Meetings for 2021/22 be approved subject to formal adoption at the Annual Meeting of the Council on 11 May 2021.

Introduction

- 1 The draft calendar of meetings for the municipal year 2021/22 is attached for consideration. All Members and Senior Officers have been consulted on the draft dates.
- 2 Best endeavours have been made to avoid evening meetings on Mondays and Wednesdays. If additional meetings are required it may be necessary to look at these days. All additional meeting dates are set up in consultation with the relevant Chairman.
- 3 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year. However, it is considered prudent to put it before this meeting of the Council to allow more time for forward planning by Officers and Members and booking of meeting rooms etc.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusion

Members are requested to consider the attached draft Calendar of Meetings and recommend it to the meeting of Annual Council for formal adoption.

Appendices

Draft Calendar of meetings for the municipal year 2021/22

Background Papers

None

Jim Carrington-West

Deputy Chief Executive and Chief Officer - Corporate Services